

RAMP Board Minutes
December 16, 2015

Attendees: Fred Busler, Lyn Perkins, Julie Tatum, Ed Schueler, Herb Katz, Maggie McCarthy, Myles Albert, Michelle Bilia, Jeanne Kulesa, John Buxbaum, Ray Zaman, Amar Puranik, Nagesh Rajanala, Sakshi Bhatia, Caitey Seubert

Ray Zaman will be stepping down from the Presidency since he no longer wants to be on the team. Fred Busler will be stepping up as President.

Budget:

- \$23,900 is currently in the account
- an additional \$30 was received in dues
- \$2662 was raised from the spaghetti dinner
- \$2125 was raised from the FLL event
- The IP cameras for the FLL event were charged against the remaining summer funds
- The 3D printer was also purchased with residual summer funds

Student Proposal:

- Caitey Seubert suggested for people with out of town families who want to donate, a GoFundMe site could be set up. There is a 7% fee associated with this.
- RAMP suggested that Google grants could be used for this purpose instead with no fees.
- RAMP also suggested to the students that the spaghetti dinner should be held earlier in the year to avoid conflicts with holidays.

Concessions:

- Myles presented a proposal from Bagelicious to cater the Bridgewater District event.
- RAMP would still handle the purchase of snacks and drinks and keep all snack/drink revenue.
- For the rest of the food and supplies including tea and coffee, we would get 25% of profit with the amounts unknown at this time. Bagelicious would purchase, cook, and do the selling and cleanup.
- As an alternative, we could work with the Somerville team, and split revenue with them.
- To keep more revenue, it was agreed to start planning earlier, and try to do ourselves.

Grants:

- Verizon grant will be done next, no application submitted yet
- Lyn & Michelle are working on email to parents to submit for matching grants

Digital Media:

- the meeting minutes have been going on the RAMP website

Travel:

- 40 seats are reserved on Southwest to St. Louis for \$253 each
- Fred reached out to the Travel committee and Cleanup committee to recruit volunteers.
- In St. Louis, the team is staying at the Hilton @ Ballpark, which does not include breakfast

Meals:

- Magesh is being treated for injuries from a car accident
- Ray reached out the committee, and Joyce Zier volunteered to chair

Business Development:

- have not yet purchased CRM software, may use Google instead because it is free

Procurement:

- if not in budget, needs to go to Board for approval
- need to determine threshold for when to go to procurement
- use school money first
- Amar will updated proposed procedure based on comments

Event Planning:

- Maggie will reach out to Francine
- Julie will look on google drive for information from last year to send to Maggie

FIRST Scholarship:

- nothing yet

Event Calendar:

- December 22, RAMP Meeting
- January 9, Kickoff at Montgomery

Captains:

- TD is working on Business Plan, and tasks have been assigned

Advisor:

- Concessions needs to inventory and put away food at STS

Old Business:

- Somerset Patriots, no report
- Grants, send out email on matching grants
- Alumini List, no one assigned
- License plate, remove from list
- Review MAR event sharing, no interest from 303
- New membership form, create online form, will be on RAMP website
- Amazon business account, credit for smile
- Through google grants, can get payments without charge
- IT Committee, Sekar will be chair, add to distribution list for Board, Ray will get meeting kicked off

New Business:

- Procurement committee formed
- Work bond proposal was reviewed and discussed, tabled for further discussion
- Nominating to recommend for open positions, Fred will draft email to send to membership
- John Buxbaum was appointed as Vice President
- Myles Albert was appointed as Member-at-Large
- one Member-at-Large position is still open