

Item	Notes	Action	Owner
Team Advisor	<p>Kids need to be more respectful of the space at STS</p> <p>Do something to give back to STS and the warehouse workers. Ask Lauren</p>		
Budget	<p>Ad sale money has come in</p> <ul style="list-style-type: none"> - sub certification for reimbursement to be sent to Lorraine. - Allocate the \$ for next year for 6 people to be able to get certificate <p>Have \$16000</p> <p>Made \$900 in chocolate</p>		Ed, Jeff, Mr. Scott
Grants	Nothing new	Managing the logos on robot	Jeff
Clean up	Rumor has it that funds are being postponed. Fred is going to town hall to check in		Fred
Concessions	<p>Renting both kitchens from Maschios 2 people from them to help</p> <p>Assigned captains for different areas</p> <p>Thursday night 25 (pizza) Friday night, 25 (hot) Saturday 80: B (cont.) L, S & D</p>	into getting a pizza place; Her husband will do the running.	Diane Myles

	<p>Sunday 80: B (cont.) L, S & D</p> <p>MAR March 25th – March 27th</p>		
Digital Media	<p>Kids are not yet making a lot of progress on the website. Bradley can maybe start working on the website</p>		
Travel	<p>How much money do we want to spend on for travel?</p> <p>Troy: Pay for dinners while there Budgeting \$4000</p> <p>St. Louis: Will wait to see what we are going to spend there</p> <p>Will need to pay for registration. \$5000 – MAR Lehigh \$4000 – paid for by school/FIRST \$5000 – St. Louis</p> <p>as of now \$3000 left in school account and BAE - \$1000</p> <p>Will need to pay about \$6000 for these fees</p>		Pam
Procurement	<p>Jeff bought some stuff at Home Depot Ed has a small amount</p>		
Event Calendar	<p>End of Build Party</p> <p>Send an email Party starts at 7 to 9</p> <p>Mt. Olive – March 7th and 8th Troy – March 18th – 22nd</p>	<p>Send email</p>	<p>Francine Linda</p>

	<p>BW – MAR: 27 – 29th First weekend in April – New Brunswick Lehigh – April 10 – 12 St. Louis – April 22 – 26</p> <p>April 18th – event to provide concessions at middle school</p>		
Team Captains	<p>Christine Cai would like everyone to sell ads.</p> <p>Tyler: bagging the robot tonight</p> <p>Help J&E – metal fabricator; offer him help with getting business.</p>		
Old Business			
New Business			
Old Business	<ul style="list-style-type: none"> - Get a credit card for Ed to use; Lauren won't need hers anymore - Restaurant Depot card? - Christine Cai – following up with Art teacher on button maker; wanted to buy one for \$329; also following up on - Concessions: separate meeting - Chris Schueler sent the information about the nominating committee 		
New business	<ul style="list-style-type: none"> - End of year build party time comm. - Help for Mar email 		

To Do – for February	<ul style="list-style-type: none"> - Someone needs to attend the board meeting and speak on behalf of Team 303 - Fred following up with \$ on clean up - Send an email regarding end of build season party and time & nominating committee. - Create a note that gets handed out at the end of build party regarding the MAR event and the donations and time. - Chris going to send another email asking for people. - 		<p>Fred & Owen</p> <p>Linda</p> <p>Jeff</p>
	<p>Nominating committee Fred – VP Jeanne & Nagesh – Treasurer Ed, Nelson At- Large: Ed,</p>		
New business	<p>FTC team became 3rd Won't be going to the states Team 76 is still going.</p>		
	<p>Transport of robot – can fit in a SUV. Need to get a u-haul truck.</p>		<p>Team Advisor</p>