

RAMP Board Meeting  
October 21, 2015

Attendees: Ray Zaman, Jeanne Kulesa, Herb Katz, Nagesh Rajanala, Myles Albert, John Buxbaum, Ed Schueler, Christine Cai, Fred Busler, Lyn Perkins, Michelle Bilia, Jeff Steele, Paula & Albert Cassius, Amar Priya, Owen Busler, Julie Tatum

Treasurer:

- We have approximately \$18K in bank, received \$720 in RAMP membership dues, \$114 in revenue from Rookie Day event
- money was transferred into the operating account. Need to keep a minimum balance. People making purchases need to notify Jeanne
- Amazon smile was set up, along with an Amazon business account

Procurement:

- Amar Priya will be the committee chair.
- The procurement committee will oversee purchases for the team using RAMP funds

Concessions:

- November 21, FLL event, will need to feed 400-600 people. There will be no kitchen access, and will need to look at last year's menu.
- Rookie Day was a good concession event

Grants:

- One committee meeting was held. 7 people expressed interest, 2 definitely want to be involved, 2 possibly want to be involved.

Cleanup:

- There was a great turnout on Saturday for the cleanup
- 7 people volunteered for the committee, and an email was sent. Committee doesn't need to be that large, perhaps volunteers can be reallocated
- Fred will follow-up with the town about getting the check

Digital Media:

- sent email to prospective volunteers and got one husband/wife team that may be able to help with team website, Chris will keep RAMP website

Travel:

- No one has heard from Pam. Ray will call Pam to see if she contacted volunteers

Procurement:

- Welcome to Amar, Jeff Steele was in this role informally in the past
- working on outlining procedure, how kids should follow-up
- had requests from Christine for Trunk or Treat
- had two committee meetings – one conference call, one in person
- 3 people attended conference call, 2 people attended in person meeting, Ray followed up with phone calls, and one person didn't respond

#### Business Development:

- went to Citibank in Warren, Owen and five other kids, met with President to attempt to get sponsorship
- brought pits by request, other teams were showier with presentations
- 6 teams presented together through MAR
- working on designing banner, may be able to get Avery Dennison on print for free
- next Thursday (10/29), first official presentation at Huawei, next to Bridgewater Marriott, 3:30pm
- Herb trying to get more opportunities at major corporations, need to get new kids up to speed
- some fundraising ideas with new, smaller buttonmaker
- potential for Citibank to sponsor Bridgewater District event through MAR, not a direct 303 grant

#### Volunteer Coordinator:

- 91 volunteers all together, some with 2 parents
- 6 responded to be on volunteer committee
- need to get new members involved
- need to get some idea of how much time volunteers are putting in
- should this be transformed into a membership committee for next year?

#### Event Calendar:

- |                                      |             |
|--------------------------------------|-------------|
| -Trunk or Treat                      | October 25  |
| -Huawei Presentation                 | October 29  |
| -California Pizza Kitchen Fundraiser | October 29  |
| -Brunswick Eruption                  | November 7  |
| -FLL                                 | November 21 |
| -Spaghetti Dinner, VFW               | December 12 |

#### Captain's Report:

- Spaghetti Dinner – VFW will donate sauce and pasta, they will also print tickets
- Event planning committee should help with food planning
- The RAMP members recommended to the captains that the spaghetti dinner be held during the day to avoid conflicting with people's evening plans
- Ms. Dahl has the information to order chocolate to sell
- Fundraising opportunity at Bridgewater Sports Arena to sell tickets at a markup
- Owen called about charity license plate, DMV has not accepted new applications since 2008, has a design ready, will call again
- Parts for the demo bot are ordered, parts from J&E will be ready by Nov 8, this is a good teaching opportunity for younger kids
- FTC doing a lot of teaching, 45 kids, 3 teams
- Pura Vida bracelets made in Costa Rica, fundraising bracelet in test pattern colors, make FIRST bracelet and sell online for \$1 profit, FIRST bracelet in red/white/blue

#### FIRST Scholarship Coordinator:

- John Buxbaum volunteered

Remind membership about corporate matching gifts and volunteer hours – send email to membership

Revenue sharing at district event – concessions committee to evaluate

Adopt-a-Highway:

-John Buxbaum looked into. Need to clean section of highway, clean it 4 times a year, need training first, and would get name on sign. No financial benefit. It was decided not to pursue this.

New membership orientation went well.

New member form:

-neighborhood information for carpooling was collected, but is not being used. Julie will print member list and talk to Lauren about posting at STS for people who need rides

Performance Bond:

-seeing promising results from actively engaging people  
-not pursuing right now

New Business:

-online registration form could populate google doc  
-form new IT committee to look at google, Ray will investigate

Amazon Business Account:

-tax free, free 2 day shipping over \$49  
-could also use smile  
-receipts emailed directly to Jeanne, Nagesh

FLL event:

-Jeff Steele needs judges for this event  
-send flyer to RAMP members