

RAMP General Meeting
December 22, 2015

Budget:

- bank balance is \$23,900
- money allocated to summer funds is mostly spent
- procurement committee to authorize larger purchases
- process for how money is spent was reviewed
- some money is held by FIRST for registrations

Concessions:

- need SignUp Genius for Bridgewater District event
- Friday night, estimate 500 people to feed
- Saturday/Sunday, 2000 people
- we have full access to the High School kitchen
- a lot of preparation is necessary behind the scenes
- need to encourage people to sign up
- need to set date for first concession meeting
- event at Middle School, February 13, 24 FTC teams, estimate 300 people

Cleanup:

- got check from town for \$500
- Bob Gupta is now committee chair

Digital Media:

- updated emails for changes in Board
- updated domain registration

Travel:

- made reservations with Southwest, 40 seats for \$253 each
- need e-check payment, not credit card
- booked 20 extra seats for either parents or FLL kids
- need to plan activities for kids in Cleveland and St. Louis

Meals:

- Joyce with work with Magesh
- need to duplicate SignUp Genius template from Magesh's account to Team 303 Account

Business Development:

- Team is going to RotorClip, need to schedule

Membership:

- new committee this year
- still having difficulty getting volunteers
- have new member meeting after full team meeting, Fred will ask Lauren

FIRST Scholarships:

- no update, John will update next month

- also, FIRST internships
- also, corporate scholarships from J&J
- need to come up with way to select student
- John will talk to Lauren
- John will spend one night/week at STS to talk scholarships

IT:

- Sekar working with Chris and Ray

Event Calendar:

- Full Team meeting January 4
- Kickoff January 9
- Meeting at High School January 9, 10

Team Development:

- writing thank you notes for basket donations
- made list of lessons learned

Old Business:

- no action expected on Somerset Patriots
- matching grants, add to new member meeting
- make sure full team meeting includes parents – send note to Lauren to update calendar

New Business:

- Procurement procedure needs to finalized
- work bond, still talking about concept
- FLL Roboforce may want donation