

RAMP Meeting
September 12, 2016

Old Business:

- The Spaghetti dinner fundraiser has been put on hold and may not be run this year so that TD can focus their efforts on the STEAM fair instead
- The google drive has been configured by committees with folders for 2015/16 and 2016/17. The older files and folders will be moved as time permits
- TD has purchased the laptop that funds were authorized for, but has not yet purchased the button maker or cutter
- An apology letter and refund check was sent to Carol's Creative Chocolates. The letter was written by the Treasurer after repeated requests to the students involved in the brochure went unanswered.
- Remind eblasts can be used by RAMP as well as the advisor if the RAMP secretary is added as a co-owner on the Remind account
- Committee chairs were asked to provide a summary of their duties for their future successors

Captain's Report:

Owen:

- STS has been organized and is ready for new members to join and start working. The new CNC table is installed.
- before students work on FTC, they will first be trained on use of tools/machines
- veterans will all spend some time with FTC on a rotating basis

Wendy:

- The STEAM Fair is planned as an outreach event, and outreach is important for awards
- STEAM week for elementary and intermediate schools is the week of October 10
- Saturday October 8 is the kickoff, and all schools will be visited over a 2 week period
- Team 303 will be running booths at the STEAM Fair
- 10 other organizations are also signed up currently
- artwork from BRHS will be set up as a gallery
- a STEAM alliance will be formed with other clubs
- need to organize concessions for the STEAM Fair

Committee Chairs:

Concessions	Myles Albert
Grants	Michelle Bilia
Digital Media	Chris Schueler
Event Planning	Joyce Zier
Meals	Joyce Zier
CleanUp	Bob Gupta
Travel	Elizabeth Schulz
IT	Ed/John
Volunteer Coordinator	Nagesh Rajanala
Procurement	will be disbanded

Treasurer's Report:

- \$750 received from Verizon for Charlie Sanders' volunteer hours
- reviewed changes from last year's budget
- travel budget will be reduced to \$12K since there will be no regional competition
- the budgets for grants and concessions will each be reduced accordingly
- extra money will be applied toward a RAMP scholarship fund

Grants:

- so far, only have applied for J&J grant
- committee would like students to come up with a list of potential companies. Sakshi has the list, and will send it

Concessions:

- FTC Rookie Day is Oct 1, 8am-4pm. Lisa & Ed will help Jeff Steele
- STEAM Fair, October 8, expect 200 people, Myles to organize meeting to get coverage
- FLL, Nov 19, expect 350-400 people

Digital Media:

- RAMP website is updated with contact information and meeting dates

IT:

- will discuss folder structure on google drive

CleanUp:

- will pick date for fall cleanup, and secretary will email out

Advisor:

- would like to add Charles Sanders as official mentor to be school approved